G-7 QUARTERLY RETURN FOR QUARTERLY PAYER (rev. 7/03)



MAIL TO:

Georgia Department of Revenue P.O. Box 740387

2004 Part 1	check Box if you are paying EFT		0704013		P.O. Box 740387 Atlanta, GA 30374-0387 Telephone No. (404) 417-3210						
GA Withholding ID	FEI Number	Period Ending)	Due Date	Vendor Code N/A						
Name and Address			Tax withheld this period Adjustment to tax Tax Due (Line 1 + or - Line 21								
									Tax Paid		

Date Received

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2004

Part 2

Amount Paid

Explanation of adjustment shown on Part 1	
I delcare under the penalty of perjury that this return has of my knowledge is a true and complete return. Signature	been examined by me and to the best
Telephone	Date

INSTRUCTIONS FOR COMPLETING QUARTERLY WITHHOLDING FORM G-7 FOR QUARTERLY PAYER

(Part one and two of this form must be completed.)

- 1. Form G-7 must be filed, even if no tax was withheld for the quarter.
- Enter Tax Withheld, Tax Due and Tax Paid in their respective blocks.
- 3. Enter payment amount in Amount Paid block.
- 4. If applicable, enter any adjustment amount in the Adjustment to Tax block.
- 5. Explain any adjustments on part 2 of the G-7 form.
- 6. Write the Withholding Number, Tax Period and Due Date in the appropriate fields.
- 7. Enter the amount paid on the form.
- 8. Sign and date the form. Mail payment and voucher to the address below:
- 9. DO NOT STAPLE or PAPER CLIP. REMOVE ALL CHECK STUBS

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Quarterly Payers should submit payment along with the G-7 quarterly return, on or before the last day of the month following the quarter. Late returns and/or payments will be assessed a \$25.00 penalty in addition to other applicable penalty. Do not send penalty or interest with payment.

Please contact the Withholding Tax Unit at (404) 417-3210 if you have questions about filing withholding tax or need instructions on preparing withholding tax forms.